

STUDENT ACCEPTABLE USE/ MEDIA RELEASE AGREEMENT
Cape Girardeau School District - Device and Electronic Information Resources

Introduction:

Electronic information resources and a computer are available to qualifying students in the Cape Girardeau School District. These resources include access to the computer, Internet, and other network files or accounts. Our goal in providing technology to students is to promote educational excellence by facilitating resource sharing, innovation and communication.

Scope:

Internet access is coordinated through a complex association of government agencies as well as regional and state networks. Worldwide access to computers and people may involve the availability of materials considered to be inappropriate, illegal or of no educational value. On a global network, it is virtually impossible to control all materials. However, through a filtering and monitoring system, the District has taken precautions to restrict access to inappropriate materials. Users who access, publish or attempt to access or publish inappropriate material or illegal Internet sites will be subject to discipline.

The smooth operation of the network is dependent upon the proper conduct of the users who must adhere to strict guidelines, rules and regulations. Such are provided so that student users are aware of the responsibilities they are about to accept. In general, their responsibilities necessitate acceptable, ethical, and appropriate utilization of the electronic network resources.

Terms and Conditions of this Acceptable Use Agreement:

Each student applying for an account will participate in a discussion with his or her sponsoring teacher regarding proper behavior and use of the network. The student signature at the end of this Acceptable Use Agreement is legally binding. The signature also indicates the student and parent/guardian have carefully read and understand the terms and conditions of appropriate use and thereby agree to abide.

1. **Acceptable Use:** Acceptable use means that a student uses the computer, Internet and other electronic information resources in an appropriate manner, abiding by the rules and regulations as described in this agreement. Students, who publish on the Internet, must abide by the approved publishing procedures and district guidelines (Policies EHB & JG), which include informing, and involving a content sponsoring teacher. Students are responsible for the care of their computer and must report any damages immediately to the office.

2. **Privileges:** The use of a student computer and electronic information resources is a privilege and not a right. Inappropriate use of these resources may result in disciplinary action (including the possibility of suspension or expulsion), and/or referral to legal authorities. The principal, teacher/supervisor, or systems administrator may limit, suspend or revoke access to the student computer and electronic resources at any time.

3. **Network Etiquette:** Each student is expected to abide by the generally accepted rules of user etiquette. These rules include, but are not limited to, the following:

Be polite. Never send or encourage others to send abusive messages. Use appropriate language. (Whatever is written, sent, or received on an isolated terminal has the potential to be viewed globally.)

Use electronic mail appropriately: no sales, advertisements or solicitations, etc.. E-mail is not guaranteed to be private. Everyone on the system has potential access to e-mail. Parents or legal guardians may gain access to their student's e-mail upon request. Messages relating to or in support of illegal activities or inappropriate activities, as pertaining to this Acceptable Use Policy, must be reported to the principal, teacher/supervisor, or systems administrator.

4. **Unacceptable Network Use:**

Transmission or intentional receipt of any inappropriate material or material in violation of law or district policy is prohibited. This includes, but is not limited to: copyrighted material; threatening or obscene material; material protected by trade secrets; commercial activities by for-profit institutions; use of product advertisement or political lobbying, including lobbying for student body office; the design or detailed information pertaining to explosive computers, criminal activities or terrorist acts; sexism or sexual harassment; pornography; gambling; illegal solicitation; racism; inappropriate language. Illegal or inappropriate activities, including games, use of the network in any way that would disrupt network use by others, or activities of any kind that do not conform to the rules, regulations and policies of the Cape Girardeau School District are forbidden.

5. **Vandalism:** Vandalism is defined as any malicious attempt to harm or destroy property of the user, another user or of any other agencies or networks that are connected to the Network or the Internet system. Vandalism also includes, but is not limited to; intentional damage to the student computer, intentional damage to another student's computer, abusive overloading of data on the server, or the uploading, downloading or creating of computer viruses. Any engagement in network vandalism constitutes unacceptable use and will be subject the to appropriate disciplinary action.

6. **Security:** Security on any computer system is a high priority because of multiple users. Do not use another individual's account, share user ID or passwords, or log onto the system as the systems administrator. Any security concern must be reported to the principal, teacher/supervisor, or systems administrator.

7. **Privacy:** It is advised that students not reveal personal information, such as home address, phone numbers, password, credit card numbers or social security number, etc. This also applies to the personal information of others or that of organizations. When publishing on the Internet from a district device, students' photographs should not be identifiable by name. All data on the student computers is property of Cape Girardeau Public Schools and may be accessed by school personnel at any time.

8. **Updating:** Any account changes such as phone number, location, or address must be

reported to the systems administrator in a timely manner.

9. **Service Disclaimer:** The Cape Girardeau School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. Cape Girardeau School District will not be responsible for any damages the student or their property may suffer while using this system. These damages may include, but are not limited to loss of data as a result of delays, non-deliveries, mis-deliveries, or service interruptions caused by the system or by student error or omission. Use of any information obtained via the information system is at the student's own risk. Cape Girardeau School District specifically denies any responsibility for the accuracy of information obtained through electronic information resources.

Student Signature of Agreement:

Rules of conduct are described in this Secondary Student Acceptable Use Agreement for Cape Girardeau School District and apply when the electronic information system is in use. I understand any violations of the above provisions will result in the loss of my user account and may result in further disciplinary and/or legal action, including but not limited to suspension or expulsion, or referral to legal authorities. I therefore agree to maintain acceptable standards and to report any misuse of the system to the appropriate teacher or administrator. Also, should I choose to publish on the Internet, I will work under the guidance of a content sponsoring teacher.

Misuse or violation of this agreement comes in many forms but can be viewed as any messages, information or graphics sent or received that include/suggest pornography; unethical or illegal solicitation; racism; sexism; inappropriate language; and/or other listings previously described in this user agreement. I agree to report any misuse of the electronic information resources to my principal, teacher/supervisor or systems administrator.

I have read this Acceptable Use Agreement and understand that Internet sites are filtered and that Internet use on my district computer may be monitored. I hereby agree to comply with the above described conditions of acceptable use.

Student Name (please print): _____ **Grade:** _____

Student Signature: _____ **Date:** _____

PARENT OR GUARDIAN:

As the parent or guardian of the above named student, **I have read this Acceptable Use Agreement and understand that Internet sites are filtered and that electronic information resource accounts may be monitored.** I understand my child may be disciplined for inappropriate or unacceptable use of electronic information resources. I further understand that student use of the electronic information resource system is designed for educational purposes. I understand that it is impossible for Cape Girardeau School District to filter or restrict access to all inappropriate materials. I will not hold the Cape Girardeau School District responsible for inappropriate or unacceptable materials my child may acquire on the network system.

I hereby give my permission and approve the issuance of an electronic account for my child.

Parent or Guardian Name (please print): _____

Signature: _____ **Date:** _____

MEDIA RELEASE

I acknowledge that the District maintains a presence on the Internet, World Wide Web, and in different media outlets. I understand students' pictures could occasionally appear online and in media outlets as they participate in school and extracurricular activities. I understand students can be identified by name when receiving awards and as a part of extracurricular activities. I understand that as our students grow and learn, a whole community is backing them, celebrating what they are achieving, and that those media outlets encourage our community to share in that celebration.

I hereby give my permission and approve the use of pictures, video, and/or other likenesses of my child on the above mentioned outlets.

Student Name (please print): _____ **Grade:** _____

Parent or Guardian Name (please print): _____

Signature: _____ **Date:** _____